

# SOUTH DAKOTA CERTIFIED ENROLLED CATTLE™

## Data Sharing Instructions for Accepting Cattle

### Instructions for Transferring Cattle into your Possession/Ownership--“Move-In”

- 1) Below is a listing of required & optional data for transferring cattle onto your premises (conducting a Move-In)
- 2) Visit the website <http://www.sdcertified.com/ForProducers/forms.htm> to access the following:
  - a) Click on the [Example](#) to view the format of a sample Move-In spreadsheet
  - b) Fill out the [Excel Tracking Sheet](#) to collect and submit the pertinent compliance data for accepting transferred cattle
  - c) Save the Spreadsheet to your computer and email as an attachment to the South Dakota Dept of Agriculture at [sdcb@state.sd.us](mailto:sdcb@state.sd.us)
- 3) After the data has been loaded to the SOUTH DAKOTA CERTIFIED ENROLLED CATTLE™ database, visit the website: <https://www.aginfolink.net/SDCB/Login.aspx> and use your assigned username and password to access your account and manage information
- 4) Note, all dates must be submitted in the format of yyyy-mm-dd

### Required Data for Accepting Transferred Cattle

<b>ANIMAL RFID #</b>	RFID Number (require all 15 digits)
<b>SDC MEMBER #</b>	The letters 'SDC' plus your four digit BQA # (i.e. SDC1234)
<b>PREMISES ID #</b>	Provided by SD Animal Industry Board - National Premises ID (7 digits)
<b>ALLIANCE</b>	ALWAYS: "SOUTH DAKOTA CERTIFIED Beef"
<b>PROGRAM</b>	SOUTH DAKOTA CERTIFIED (or any other program defined by SDDA)
<b>DATE-IN</b>	Date of Transfer of Ownership or Physical Possession
<b>DATE-IN TIME</b>	Approximate Time of Transfer

### Optional Data for Accepting Transferred Cattle

<b>VisualID</b>	Can be same as previous or assign new if cattle are retagged upon arrival
<b>GROUP-RANCH</b>	<b>IMPORTANT:</b> Carcass data collected for cattle which complete SDCB are only visible via the value submitted within the Group-Ranch column! (I.E.: 2005 Heifers or 2005 AngusX calves)
<b>AlternateID</b>	Past Visual Tags, Brand Registration Number, Tattoo, Bangs Number or Freeze Brand

After entering the necessary data into the Excel spreadsheet, email the spreadsheet to the South Dakota Department of Agriculture at [sdcb@state.sd.us](mailto:sdcb@state.sd.us)